

**The University of Hong Kong
Centre for Sports and Exercise
Facility Booking for Internal Group
Internal Group Registration Form
(April 2020 – March 2021)**

Name of Group: _____

The HKU organizations that your group affiliated to (please tick):
 HKUSU Faculty Others (Please specify): _____

Name of former Chairman: _____ (English) _____ (Chinese)

Tel No: _____ Email: _____

Name of new Chairman: _____ (English) _____ (Chinese)

Student / Staff No: _____ Tel: _____ Email: _____

Please provide the information of 6 members of your Executive Committee in the table below (kindly submit either **ONE** document with **official chop** of AGM minute / HKUSU Registration for Sub-organizations (Chop from HKUSU is needed) / Results of Annual Election for the **Chairman verification**):

Position	Name	Student/Staff No	Mobile No	Email

Date of the Annual General Meeting held for the change of the above committee members: _____

I, _____ (Name of the former Chairman), hereby verify the above information is correct for the duration of April 2020 – March 2021.

Signature of the former Chairman: _____ Date: _____

Signature of the new Chairman: _____ Date: _____

Official Chop: _____

For CSE's Use

Checked by: _____ Date: _____

Booking Officer, CSE

Eligibility: Online and special bookings Special bookings only

Approved / Disapproved by: _____ Date: _____

Assistant Director (Facility Management)